

TRACKING RESOLUTIONS

Support Services Overview and Scrutiny Panel

Date/Minute Number	Resolution	Explanation/Minute	Officer	Progress	Target Date
18 (4) 01/10/09	to request an example of the complete process for new appraisals in one service area, this should include actions taken after the appraisal		Mark Grimley, Assistant Director of HR and Organisational Development	As discussed at the pre-agenda meeting for the meeting on 3 June 2010 it was discussed that the AD for HR and Organisational Development had been providing updates to the panel and should be invited to a future meeting to provide an example of the complete process.	
18 (5) 01/10/09	to request a copy of the communications strategy		Richard Longford, Head of Communications	As discussed at the pre-agenda meeting for the meeting on 3 June 2010 it was discussed that the Head of Communications had provided an outline of communications activity to the panel and he be requested to attend a future meeting to present the internal and external communication strategies.	
31 (1) 29/10/09	to invite the Customer Services, Performance and Partnerships and the Policy and Performance Officer back to the future meeting of this panel to provide members with an update on how consultation responses are used and what feedback is given to the people who take part in the consultation.		Giles Perrit	Giles Perritt is attending the meeting on 3 June to present this item.	03/06/10
31 (2) 29/10/09	to invite the Customer Services, Performance and Partnerships and the Policy and Performance Officer back to the future meeting of this panel to provide members with a response to the request for a relevant Councillor to be one of the first people to be consulted in any consultation that impacts on their area of responsibility or ward.		Councillor Ricketts, Cabinet Member / Jo Atkey, Policy and Performance Officer	Giles Perritt is attending the meeting on 3 June to present this item.	03/06/10

33(1) 29/10/09	that a working group undertake to look into the current resource provision.		Working Group Members		
33 (2) 29/10/09	that a working group undertake to look into the content of panel's work programmes, including details around whether items were statutory considerations or not.		Working Group Members		

Overview and Scrutiny Management Board

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response